

# Article

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## Improving The Quality of Village Development Planning Through Training on the Preparation of Government Work Plans and Budget for Ulak Kembahang II

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### ABSTRACT

Development planning is a stage of activities organized by the village government by involving the community in the utilization and allocation of village resources in order to improve the quality of human life. The direction of village development must be oriented towards increasing the welfare of the village community and based on the applicable laws and regulations. The preparation of development planning documents must contain the aspirations of the village community and be in accordance with village conditions. The problem that occurs in Ulak Kembahang II Village is that they still do not understand the importance of preparing the RKPDes (Village Government Work Plan) and APBDes (Village Budget) due to limited information, level of knowledge, and skills in compiling these documents. Therefore, the purpose of this community service activity is to carry out mentoring and training for village officials and elements of the village community in order to increase knowledge and skills in the process of preparing the RKPDes and APBDes documents and be able to compile these documents independently and actively participate in accordance with laws and regulations applicable. The results of the evaluation of this community service activity showed an increase in understanding and knowledge about the mechanism for preparing the RKPDes and APBDes documents by 28 community service participants consisting of village officials, community elements, youth organizations, BPD, BUMDes management, and PKK administrators with an average level of understanding an average of 86.4 percent.

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### INTRODUCTION

In development planning and budgeting, it is necessary to strengthen Village administration in preparing village financial planning and management documents so that development implementation can be carried out on target and following applicable laws and regulations. The problem faced by Ulak Kembahang II village officials is that those village officials still need to sufficiently understand the importance of preparing the annual RKPDes and APBDes. This is because there is still a need for knowledge, skills, and creativity, especially in preparing village programs and activities and managing village finances. As for identifying and formulating problems in this activity, namely the limitations of village apparatus and village communities regarding laws,

functions, and roles of village apparatus in preparing development planning documents and needing help to draft RKPDes and APBDes documents in the current year.

Training and assistance in making RKPDes and APBDes are some alternatives to developing village apparatus resources that need to be carried out as a consequence of changes in village government institutions and community demands for satisfactory services. Village government officials should understand the nature of village government and the development of laws and regulations related to the position, duties, and functions of the village government. Thus, assistance will be provided in preparing the RKPDes and APBDes, starting from the implementation of education and training activities to training in the preparation of the RKPDes and APBDes. In addition, to increase the role and participation of the community regarding the importance of village community participation in the preparation of the RKPDes and APBDes, posters will be given to the village community containing material related to community participation to increase understanding and motivation to join and participate in development planning activities village. In assisting the Village community in creating good governance by assisting in the preparation of the Village RKP and Village APB.

There are several objectives in this service activity. The first goal is to realize development planning and village financial planning according to the needs of the village community and village conditions. The next goal is to grow and encourage the role of the community in compiling development planning documents, including the Village RKP and Village APB documents. The third goal is to educate and train village apparatus and village people in compiling and designing Village RKP and Village APB documents to add insight and skills in preparing development planning documents. The fourth objective is to assist in preparing the Village RKP and APB documents for the following year. As well as the fifth goal is to serve as a forum for students to prepare village development planning documents with the material for development planning and regional finance courses.

#### METHOD

The implementation of community service activities is carried out using lectures, socialization, and discussion methods. We conduct an evaluation to see the results of the implementation activities. The form of evaluation measurement is carried out in the form of distributing questionnaires after the community service activities are carried out.

The first stage in this activity is delivering material using the lecture method. Participants are given material that contains knowledge and directions. Hence, they can prepare RKP Desa and APB Desa, understand the importance of participation in preparing RKP Desa and APB Desa documents, and are given the opportunity to try to draft Village RKP and Village APB. The next stage is the delivery of material using the socialization method. Participants were given material regarding preparing RKP Desa and APB Desa based on Law Number 17 of 2019 and Permendagri Number 20 of 2018. After that, participants were given the opportunity to discuss issues related to the drafting of RKP Desa and draft APB Desa. Participants were given materials for assistance and training in drafting the RKP Desa and APB Desa in the last session.

Evaluation of this activity is carried out at the end of the activity. As an evaluation material for participants' understanding of the material provided, we conducted a Post Test. Post-test is to ask participants several questions regarding the preparation of the RKPDes and APBDes after the extension material has been presented. At the end of the activity, we make the post-test answers as material when evaluating activities.

#### RESULTS

The problem faced by Ulak Kembahag II village officials is that village officials still relatively do not understand enough about the importance of preparing the Village RKP and Village APB. This is because there is still a lack of knowledge, skills and creativity, especially in setting priorities for village programs and activities as well as estimates of the activity budget to be funded by the Village APB and must be in accordance with the elaboration of the Village RPJM. Realization of problem solving in this activity is carried out in the form of training, mentoring, and focus group discussions .



**Figure 1 – Counseling to Village Officials, BPD, Karang Taruna, BUMDes Management and community leaders**

In the early stages of the activity, the community service team provided counseling to Village apparatus, BPD, Karang Taruna, BUMDes administrators, and community leaders about the importance of compiling the RKPDes document in accordance with the elaboration in the RPJMDes document and the technical mechanism for designing the preparation of the RKPDes document in accordance with the Regulation of the Minister of Village, Development Disadvantaged Regions and Transmigration of the Republic of Indonesia Number 20 of 2021 so that village officials are able to prepare the next period 1 (one year) RKPDes document independently and actively participate.



**Figure 2 – FGD and simulation of forming a village government work plan team**

FGD and simulation of forming a team for drafting the annual Village government work plan consisting of a supervisor held by the Village Head, a chairman who is elected by deliberation to reach a consensus taking into account abilities and expertise, a secretary appointed by the team leader, and members from village officials, empowerment cadres village community, and other elements of village society. Then carry out a simulation of re-examining the RPJMDes document which is outlined in the format of the results of scrutinizing the RPJMDes by loading priority list of proposed village development program plans and activities for the following fiscal year; list of village community proposals sorted based on village SDGs goals; list of cooperation plans between villages; and a list of village cooperation plans with third parties.

FGD and simulation of drafting the RKPDes in accordance with the Regulation of the Minister of Villages, Development of Disadvantaged Regions and Transmigration Number 21 of 2021 and the village musrenbang in agreeing on the RKPDes. Training and mentoring by the service team regarding the simulation of drafting the RKP Desa which is guided by the RPJMDes document which contains an evaluation of the implementation of the previous year's RKP Desa; activity plan and budget plan; program priorities, activities and budget managed by the Village; program priorities, activities and Village budget managed through cooperation between Villages and other parties; and plans for programs, activities, and Village budgets



managed by the Village as assignment authority from the central government, provincial regional government, and district/city regional government.



**Figure 3 - FGD and simulation of drafting the RKPDes**

After the RKP Desa document has been determined, it is continued with the preparation of the Village APB document. The service team provides counseling to Village apparatus, BPD, Karang Taruna, BUMDes administrators, and community leaders about the importance of compiling APBDes documents in accordance with the Regulation of the Minister of Home Affairs of the Republic of Indonesia Number 20 of 2018 so that Village apparatus are able to compile the next period 1 (one year) APBDes document in a transparent, effective and accountable manner and oriented towards improving the welfare of the village community.

The drafting of the APBDes was carried out by the RAPBDes drafting team which was the previous RKPDes drafting team. The service team carries out training and mentoring for participants regarding the mechanism for preparing the RAPBDes based on the RKPDes document guided by the Regent/Mayor regulations. Assistance activities for the preparation of the RAPBDes document include activities, namely the preparation of Draft Village Regulations; preparation of Draft Village Head Regulations; APBDes summary; and elaboration of APBDes.

Our team carries out assistance for a simulation of the Deliberation implementation mechanism in discussing and agreeing on the RAPBDes to become a Village regulation regarding the next APBDes. In the next stage after the determination of the APBDes, the service team will carry out assistance regarding technical mechanisms for inputting the translation of the APBDes documents through the Village Financial System (Siskeudes) application to the service participants. Then the results of the RAPBDes agreement are included in the minutes of the results of the BPD deliberations.

At the end of the community service activities, the community service team evaluates the community service activities that have been carried out. As an evaluation material for the participants' understanding of the material that has been provided, the community service team conducted a post-test to the participants by giving a questionnaire containing several questions regarding the preparation of the RKPDes and APBDes documents. Service participants are guided by a team of lecturers and students to fill out a material understanding questionnaire and an evaluation questionnaire for community service activities with the aim of being a form of evaluation on the implementation of community service activities to be held at a later date.

The results of the evaluation of the questionnaire showed that 71.4 percent of the participants in the community service activities held in Ulak Kembahang II Village answered that they strongly agreed that this activity had been carried out according to the agenda and on time, the remaining 28.6 percent of participants chose to agree. Subsequent results showed that 73 percent of the participants voted strongly in agreement so that it can be concluded that the material presented by the resource persons was quite relevant to the activities carried out in Ulak Kembahang II Village. While participants who chose to agree as much as 17 percent and 10 percent chose neutral or undecided. The results of the subsequent answers found that 78.6 percent of the participants chose the answer strongly agree and 21.4 percent chose to agree. So it can be concluded that the implementation of community service activities related to training and assistance in the preparation of the RKPDes and APBDes documents has been carried out effectively and efficiently.

At the end of the service activity, the participants were given a questionnaire evaluating the level of understanding of the participants on the material that had been delivered by the resource person when the service activity was carried out. The participants' understanding level questionnaire consisted of 2 (two) types of questionnaires, namely an evaluation of the level of understanding of the material regarding the preparation of the RKPDes and an evaluation of the level of understanding of the material for the preparation of the APBDes. The results of the questionnaire can be shown as follows:

**Table 1 - The level of understanding of the material for the preparation of the APBDes**

No	Question	Code	(%)
1	I understand about the RKP Desa document	Q1	87.1
2	I understand the mechanism for forming a team in preparing the Village RKP	Q2	87.1
3	I understand the importance of the participation of Village officials and the community in compiling Village RKP documents	Q3	85.0
4	I understand the stages in preparing the RKPDes	Q4	88.6
5	I understand the structure in drafting the RKP Desa	Q5	86.4
6	I understand the preparation of Village activity and financing plans in the Village RKP design	Q6	87.1
7	I understand the mechanism for re- examining the RPJMDes in preparing the RKPDes	Q7	87.1
8	I understand the components in preparing the RKPDes Proposal List	Q8	85.7
9	I understand who participated in the Village Musrenbang in discussing the RKPDes draft	Q9	87.1
10	I understand the mechanism for holding Village Conferences in the discussion and determination of the RKPDes	Q10	87.1
11	I understand the mechanism for organizing the Village Musrenbang in establishing the RKPDes	Q11	88.6
12	I understand the mechanism regarding data and information on financing Village development activities in the RKPDes	Q12	83.6
13	I understand the mechanism for compiling a priority list of proposed village development program plans and activities for the next fiscal year in the RKPDes	Q13	85.0
14	I understand the mechanism for compiling a list of community proposals that are selected based on the Village SDGs objectives in the RKPDes document	Q14	84.3
Average			86.4

**1** Community service activities regarding training and assistance in the preparation of RKPDes documents which were carried out in Ulak Kembahang II Village through Focus Group Discussions (FGD) attended by Village officials, BUMDes administrators, LPM, PKK, and BPD were very responsive to the material presented by resource persons. Based on table below, after this community service activity, most of the participants understood more about the preparation of the RKPDes in accordance with Village Minister Regulation Number 21 of 2020. This can be seen from the average percentage of participants' understanding of the material presented by sources of 86.4 percent.

**Table 2 - The preparation of the RKPDes in accordance with Village Minister Regulation Number 21**

No	Question	Code	(%)
1	I understand about the APBDes document	Q1	87.9
2	I understand the mechanism for establishing the APBDes document drafting team	Q2	87.1
3	I understand the structure in the APBDes document	Q3	88.6
4	I understand the revenue components in APBDes	Q4	87.1
5	I understand the expenditure component in APBDes	Q5	85.7
6	I understand the financing component in APBDes	Q6	87.9
7	I understand the stages in preparing the APBDes in accordance with applicable regulations	Q7	87.1
8	I understand the preparation of the Raperdes document in preparing the RAPBDes	Q8	86.4
9	I understand the draft Village head regulation in the RAPBDes	Q9	84.3
10	I understand the mechanism of village meetings in agreeing on the RAPBDes	Q10	86.4
11	I understand the APBDes elaboration document	Q11	83.6
12	I understand the technical input of the APBDes description in the Siskeudes application	Q12	84.3
Average			86.4

**1** Community service activities regarding training and assistance in the preparation of development planning documents, in addition to conveying material on the preparation of the RKPDes, also contain material on the preparation of the APBDes to the input mechanism for the translation of APBDes documents in the Village Financial System (Siskeudes) application. Through the Focus Group Discussion (FGD) the participants who took part in this activity showed an active response. The participants were able to listen and receive the material presented by the speakers properly, based on table 4.5 above that after carrying out this community service activity, participants became more aware of the mechanism for preparing the APBDes document starting from the stages of preparing the APBDes draft to inputting the translation of the APBDes documents on the Siskeudes application. This can be seen from the average level of understanding of the material by 86.4 percent. Thus it can be concluded that the FGD and training participants as well as assistance in improving development planning through assistance in preparing the RKPDes and APBDes documents quite understand the material that has been presented by the speakers.

## CONCLUSION

Based on the evaluation results of community service activities that have been carried out, 86.4 percent of participants have understood the purpose of preparing the RKPDes and APBDes, the importance of community participation in preparing development planning documents, the stages in preparing RKPDes and APBDes, the components in the draft RKPDes and APBDes, the components in draft regulations The village and the draft village head regulation, the mechanism for reviewing the RPJMDes, the mechanism for organizing Village Deliberations and the Village Musrenbang in discussing and agreeing on the RKPDes and APBDes documents, how to fill in activity and financing program plans, how to prepare the elaboration of the APBDes to technically input the APBDes elaboration on the Siskeudes application.

The results of the evaluation using the questionnaire method showed 71.4 percent of the participants that the activities had been delivered and carried out according to the agenda and on time, 73 percent of the participants stated that the material presented by the resource persons was quite relevant to the activities, and 78.6 percent of the participants stated that the activities training and dedication has been running very effectively and efficiently.

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