

**EDITOR REVIEW FORM
DIPONEGORO LAW REVIEW**

1. Editor Name : **DR. SITI MALIKHATUN BADRIYAH, S.H., M. Hum.**
2. Title of article : **Urgency of Regulation: Aircraft as Object of Credit Guarantee**
3. Author : **Annalisa Y, Murzal Zaidan, Mada Apriandi, Febrian**
4. Result of Review :

No	Editor Element	According To The Guide Line		Assessment/ Suggestion
		Yes	No	
1	General Guidelines			
	Introduction	X		
	Method		X	See Guidelines Of The Research Article SUBTITLE: Method
	Results and Discussion	X		- Sub title: Result and Discussion. -BOLD - See Guidelines Of The Research Article
	Conclusion	X		Sub title: Result and Discussion. -BOLD - See Guidelines Of The Research Article
	Acknowledgement		X	See Guidelines Of The Research Article
	References (80 % journal, from 10 references)		X	
2	Manuscript Format Guidelines			
	Title	X		See Guidelines Of The Research Article: SIZE FONT 18, BOLD, CAPITAL FONT
	Author Name and Affiliation		X	12 size font with bold letters Affiliatin not yet See Guidelines Of The Research Article

	Abstract	X		See Guidelines Of The Research Article -Subtitle: bold -FONT SIZE: 10 -ITALIC FONT
	Keyword	X		italic letter
	Citations and Source References	X		
	Number of pages (10-15: conceptual; 15-17: Research)	X		
	Font size & type	X		
	Line spaced (1,5) & margin	X		
	Style in references writing.	X		
3	Scope	X		

Note :

5. Recommendation

- ☐ 1. Accepted without repair
☐ 2. Received with a minor revision
☒ 3. Major revision needed
☐ 4. Not accepted

If you choose point 2 or 3, you need to review it

☒ Yes ☐ No

Editor

(DR. SITI MALIKHATUN BADRIYAH, S.H., M.Hum.)



INTERNATIONAL JOURNAL DIPONEGORO LAW REVIEW

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ASSESSMENT FORM

Author : Annalisa dkk

Title : Urgency of Regulation : Aircraft as Object of Credit Guarantee

Review Summary:

Recommendation	Criteria of Assessment
1. Accepted without conditions	A. Exceptional, B. Very Good, C. Good, D. Decent, E. Poor
2. Accepted with minor revisions	Please Cross Your Choice - Urgency of the problem A B C D E - Research Design A B C D E - Research Execution A B C D E - Data Analysis A B C D E - Clarity of the Arguments A B C D E - Originality of the Findings A B C D E
3. Needs major revisions	
4. Not accepted	
If you chose number 2 or 3, should the paper be reviewed again?	
* Yes * No	

Notes :

1. Penulisan catatan kaki tidak konsisten, sebagian judul buku, artikel dicetak miring, yang lain tidak,
2. Bunyi pasal suatu peraturan tidak perlu dibuat catatan kaki, lihat catatan kaki 3;
3. Kecermatan penulisan catatan kaki diperhatikan, lihat cat kaki 12 dan 13 sama;
4. References, terbagi primer, yang berkaitan dengan topik utama, dan referensi sekunder- pendukung. Referensi primer perlu ditambah, yang berkaitan dengan aircraft, sebisa mungkin ada pembandingan dengan negara lain yg telah melakukan nya.

AUTHOR GUIDELINES DIPONEGORO LAW REVIEW

Title

Title describes the problems expressed which written shortly, concisely and clearly, not more than 14 words, by Capital Letters, Center Text, Times New Roman, 18 size - font, Bold Letters.

Author's name Writing:

Author written in 12 size font with bold letters. If author more than one person, writing author: ¹ Author name and ² Co Author name

Affiliation and Email Address:

It written below author or author's name by numbering in accordance with the number of each authors name :

¹ Affiliation and Email Address of Author

² Affiliation and Email Address of Co. Author

Abstract

Abstract should contain short description from the whole of articles substance. It consist of background study, legal issues, the purposes of study, research method, result, and the conclusion. It is written in italic letter, 10 size font, Times New Roman type character, single spaced. The number words of abstract between 150 up to 200 words which written in one paragraph with column.

Keywords

The keywords are written in italic letter, no more than 5 word which written in the tittle.

Type of Articles

The articles are full-length original scientific works that consist of the research article and the opinion or conceptual article.

- **The Research Article** (15-17 pages, 1,5 line spaced) consist of:
 1. Introduction, 2. Research Methods, 3. Literatures Revise 4. Results and Discussion, and 5. Conclusions as body text, and 6. Acknowledgement, and References.
- **The Opinion or Conceptual Article** (10-15 pages, 1,5 line spaced) consist of:
 1. Introduction; 2. Discussion; 3. Conclusions; 4. Acknowledgement; and References.

Article has accepted for publication in this journal on the understanding that the article is original and the content has not been published or submitted for publication elsewhere.

Writing topics and sub-articles in the article are arranged with a number model, for example 2.1, 2.2 and so on to state the sub-topics in a subject. All writing is left aligned for writing this journal article.

1. General Guidelines

1.1. Introduction: This page explains the background and purposes of the study. It is important to give a statement about its scientific novelty (*state of the art*) through previous literature review of several researchers or studies. In addition, the problems of law or legal issues related to the study are also important element of the article which should be stated clearly.

1.2. Method

The research article should include a methods section which consists of approach of method, research specifications, technique of data collection, and analysis methods. The research method is written briefly **in only 2 paragraphs**. While, the opinion or conceptual article writing of the approach of methods should be include in the end part of introduction.

1.3. Results and Discussion: In this page describes exploring of scientific findings of the study, followed by scientific discussion which written clearly and concisely. It provides suggestions for future directions of research. The explanation of research article describes scientific finding, analytical and critical writing. Whilst, the opinion or conceptual article should use the term “discussion” in systematical as needed.

1.4. Conclusion

Conclusion contain what concluded in article and answer of article’s problems. The of conclusion depends on the problems and should be presented briefly which in accordance with the problems of article. Therefore, if needs an appropriate advice or recommendation to be used as a basis for the next research.

1.5. Acknowledgement

Acknowledgement to individuals and entities that have provided essential support such as research grants and fellowships and other sources of funding is in a separate page at the end of article.

1.6. References

All of references cited in the article are also present in the references page and should be taken in footnotes. The main source of article references at least eighty percent of references should be scientific journals, which published in the last five (5) years which is each article contains at least ten references.

2. Manuscript Format Guidelines

The articles are written in English **with 10-15 pages for The Opinion or Conceptual Article, or 15-17 pages for The Research Article** including figures and tables with 12 point-font, Times New Roman, 1.5 line spaced. They should be printed suitable with this template in A4 paper (210 x 297 mm), the format of left margin 25 mm, right margin 20 mm, bottom margin 20 mm, and top margin 30 mm. New paragraph begin at 10 mm from left border, while there are no space between paragraphs. All numbers are written in Arabic numerals, except at the beginning of the sentence. Diponegoro Law Review uses combination between Chicago/Turabian Style based on footnotes in citation writing - **using Mendeley's reference management software**.

2.1. Title: The title must shortly, concisely, clearly, not more than 14 words and show overview of the article. It is made in capital letters, center, times new roman, 18point font and bold. There is double line spacing throughout between the title and the author's name. The sub-title of the article is formatted as bold with Arabic numerals without underline on the sentence.

2.2. Author Name and Affiliation: Please clearly indicate the given name(s) and family name(s) of each author. The authors' affiliation and email addresses should be write below the names in single line spacing. The authors can be more than one name. They are written in a row and separated by comma. The first author (first name) should not be abbreviated if author’s name consists of two words. If the author's name only one word, in the online version (HTML) will be written in two words that contain the same name (repeatedly) for the purposes of indexing metadata (Camdali &

Tunc, 2006; Fridman, 2008). The responsible or corresponding author must specially marked"(*)". It is intended to make communication related to the article. Contact number and email address corresponding author written on the bottom, align left, on the first page of the article.

2.3. Abstract: It should contain a brief description of the whole of article. It consists of the introduction, legal issues, purposes of the study or research, the research methods and the results of the study or conclusions. Abstract should be written in Times New Roman, italics letters, 10 size font, and single spaced. Authors must provide an abstract between 150 up to 200 words, and it is made in one paragraph. The keywords are typed below the abstract, not more than five words and written in italic letter.

2.4. Citations and Source References: The citations and references source which are written in the articles must be included in References. In technique of citations, there are two types of citation, direct citation and indirect citation. Direct citation should write in single-spaced and separated from the previous sentence, or included in a sentence with punctuation ".....", while the indirect citation are written in paragraph. Diponegoro Law Review uses Chicago/Turabian style with footnotes to type citations and references, that located at the bottom of the page. The author is advised to use **Mendeley's reference management software**.

There are some citation models and their examples:

2.4.1. Citation with more than one author's name: If there are two or three authors of the source, include their full names in the order they appear on the source. If there are more than three authors, list only the first author followed by "et al."

Example:

John K. Smith, at al., *Example Book* (New York: Scholastic, 2010), 65.

2.4.2. Citation without Author's name

Example:

Example Book (New York: Scholastic, 2010), 65.

2.4.3. Citation in a chapter of book

Example:

Garrett P. Serviss, "A Trip of Terror," in *A Columbus Space* (New York: Appleton, 1911), 17-32.

2.4.4. Citation in introduction, afterword, foreword or preface chapter

Example:

Scott R Sanders, introduction to *Tounchstone Anthology of Contemporary Creative Nonfiction: Work from 1970 to Present*, ed. Lex Williford and Michael Martone (New York: Simon & Schuster, 2007), x-xii.

2.4.5. Citation of article

Example:

Hal Pepinsky, "Peacemaking Criminology", CritCrim DOI 10.1007/s10612-013-9193-4, Springer Science + Business Media Dodrecht 2013

2.4.6. Citation group or group of company

Example:

World Society of Victimology, Journal of Victimology Association; 114- 117. LII.

2.4.7. Direct citation from citing indirect sources: When an original source is unavailable, then cite the secondhand source – for instance, a lecture in a conference proceedings. If using an unpublished address, cite only in the paper/writing. If using a published address, use a footnote with the following format.

Example:

Paula Abdul mentioned in her interview on Nightline... Zouk Mosbeh, “Localization and the Training of Linguistic Mediators for the Third Millennium,” Paper presented at The Challenges of Translation & Interpretation in the Third Millennium, Lebanon, May 17, 2002.

2.4.8. Citation from citing online sources: Generally, follow the same principals of footnotes to cite online sources. Refer to the author if possible and include the URL.

Example:

Bhakti Satalkar, “Water Aerobics,” <http://www.buzzle.com>, (July 15, 2010).Kkk

2.5. Tables and Figures

Every table and figure which included in the article should be typed the title and numbered with Arabic numerals. The title of a table is placed on the top of table, while the title of the figure is placed at the bottom of the figure. There is single spacing between the number and title with the table. The figures in the article should be printed clearly (font size, resolution and size of the line to be sure printed clearly). Tables and figures should be written in Times New Roman, 10 size font, and single spaced. Figures and tables or diagrams should be placed in the text, or if their size are too large, they can be placed in the middle of the page. The tables should not contain vertical lines, while the horizontal lines are allowed in terms of importance only.

Example:

Table 1. An example of a table

Table 1.
The Title of Table

A Column Heading	Column A	Column B (T)
	(t)	
And an entry	1	2
And another entry	3	4
And another entry	5	6
And another entry	7	8

Source:

3. The Manuscript Submitting Guidelines

The manuscript can be sent directly by online submission system (E-Journal Portal DILREV: <http://ejournal.undip.ac.id/index.php/dlr>). Some of the steps are:

- 3.1. The author must register as author and or reviewer (take a sign Author and or Reviewer) in “Register” or address: <http://ejournal.undip.ac.id/index.php/dlr/user/register>
- 3.2. After login as Author, click “New Submission”. (1). Start, (2). Upload Submission, (3). Enter Metadata, (4). Upload Supplementary Files, (5). Confirmation
- 3.3. Choose *Start*, click *Journal Section (Full Article)*, sign all of checklist.
- 3.4. In *Upload Submission*, upload file manuscript artikel in MS Word’
- 3.5. In *Enter Metadata*, write the names of author and the affiliations, followed by the title and abstract of article and indexing keywords.
- 3.6. In *Upload Supplementary Files*, upload supporting data or another data.
- 3.7. In *Confirmation*, click “*Finish Submission*” if all of data are correct.

References:

Istadi Istadi, Luqman Buchori, Petunjuk Penulisan Dan Kirim Artikel Jurnal Teknik Mulai Penerbitan Tahun 2014.

Muliadi Nur, Teknik Penulisan Referensi (Footnot, Endnote and Parenthetical Reference Method), tt.

<http://www.easybib.com/guides/citation-guides/chicago-turabian/footnotes/>

Bibliographic references Harvard format APA style. (2011). Retrieved from University of Portsmouth website: <http://www.port.ac.uk/library/guides/filetodownload,137568,en.pdf>